# CLAYTON HOTEL GALWAY

CLAYTON
HOTELS

Bespoke Weddings

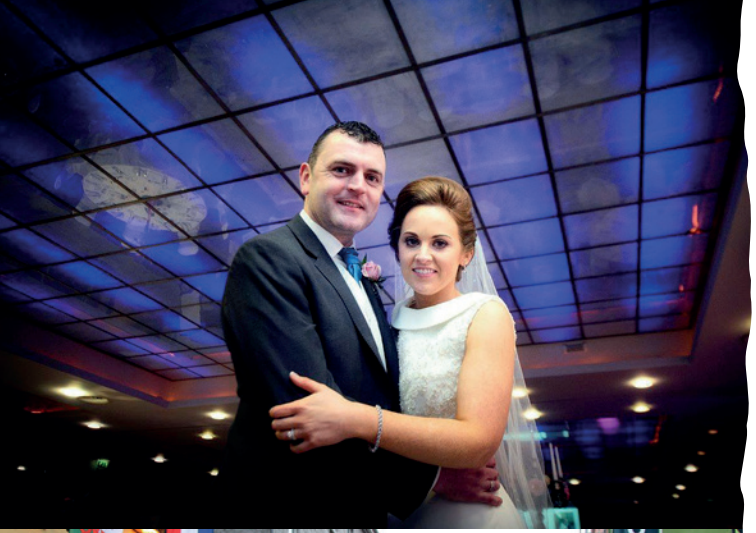
Mac Donagh
Smithwick's

# Your day is in safe hands at Clayton Hotel Galway

We are delighted that you are considering the multi-award winning Clayton Hotel Galway for your upcoming wedding. We would be privileged to host your big day and we are always on hand to answer any questions you may have. Our job is to make everything easier for you. Using our extensive experience, our team will guide you through the planning of this special day.

## A special welcome

We look forward to welcoming you both and all of your guests to our spectacular wedding venue. You will be dazzled by our professional, friendly service and attention to detail as your family and friends enjoy the ambiance of our comfortable surroundings. Designed to impress our hotel is chic and fashionable. Our impressive foyer is the ideal backdrop for both your arrival reception as well as for those all-important wedding photos. Featuring marble floors, panoramic windows adorned with icicle chandeliers, a grand piano and a sweeping staircase leading up to our beautiful, spacious, first floor ballroom.



# A ballroom like no other

Our fabulous, versatile and private ballroom on the first floor can accommodate large family weddings with an option to partition the room for more intimate numbers. 'Weddings by Candlelight' in our ballroom sets the tone for your wedding banquet. Colour changing 'mood lighting' can be set to your desired colour scheme creating that magical and personal touch. Our experienced wedding team will ensure that your special day is an amazing experience for you both and your guests. Exquisite and seamless co-ordination of every detail on your wedding day is guaranteed and proven by the wonderful testimonials which we receive from all our wedding couples.

**What our couples say**

"We had the most amazing wedding day at Clayton Hotel Galway and the food was fabulous"

"Planning a wedding from outside your hometown is never easy, and especially so when you live on the other side of the planet in New Zealand. I never had to worry for one second. From day one, your team took all the pressure away from us and made our perfect day come true pulling out all the stops"

"...prices to suit the smallest or largest of budgets, varying options and service are head and shoulders above the rest. You can't get any better than this!"

"To the world you may be one person,
but to one person you are the world" Anon
10
9

# Our dedicated award winning team

Here at Clayton Hotel Galway we truly understand just how important your wedding day is to you and your family. With an expert management team and superb facilities catering for up to 450 guests, we offer the attention to detail and personal touch which will ensure you have a day to remember. We only host 1 wedding per day so you will have our undivided attention. Our dedicated award winning wedding team will help you with all of your questions and queries down to the smallest detail.

# Extra special touches

Our all-inclusive wedding packages provide those extras you look forward to from a fabulous four star wedding venue. In addition we offer some extra special touches!

- Afternoon tea & a drinks reception on arrival for all of your guests, as our resident pianist serenades you with a selection of classical & modern melodies from the grand piano
- Sweet treats from our very own candy cart filled with all your childhood favourites
- Your wedding banquet in our private colour co-ordinated ballroom on the first floor decorated to your own individual style
- Evening reception food & a complimentary bar extension
- 2 nights luxury accommodation for the newlyweds

Uncle Sean,
Last Chance to Run!

# Our culinary delights

With an excellent reputation for food, you and your guests can sample the remarkable creations of our experienced and award winning chefs using only the very best locally sourced ingredients. Exclusive menus can be prepared for your wedding day, ranging from buffet to banqueting styles, each personally and lovingly designed to cater for all your requirements and requests. We invite you to meet with our Wedding Co-ordinator and Head Chef to discuss your menu options and arrange a pre-wedding menu tasting prior to your special day.

# Let us take care of you a little bit longer.....

Why not consider a rehearsal dinner with your closest family and friends in our Tribes Restaurant the day before your wedding and choose from a menu that is both appetising and stylish. Following your big day, continue the celebrations with a contemporary bistro menu in our comfortable and stylish Enclosure Bar. Alternatively, why not consider a post wedding buffet or barbeque. Your dedicated Wedding Co-Ordinator will show you our exclusive pre and post wedding celebration menus.

# A civil affair

Clayton Hotel Galway is the place to say 'I Do'. Whether you chose a humanist, spiritualist or civil ceremony for your wedding vows, we have the perfect setting for you. Having your ceremony at the hotel in one of our elegant, private rooms allows you to enjoy all your celebrations under one roof!

# Picture perfect

Capture the perfect wedding photos in our striking lobby, Presidential Suite or in the spectacular settings of the nearby Galway Crystal, Ballyloughane Beach or Renville Park and Waterfront.

"Many things in life will catch your eye,
but only a few will catch your heart"

Michael Nolan

# Our Presidential Suite

As our newlyweds we invite you to stay, with our compliments, in the magnificent top floor Presidential Suite with its own private terrace overlooking Ballybrit Racecourse.

This luxurious space features panoramic floor to ceiling windows with electronic blackout blinds, living room with full Bose entertainment system and a lavish marble bathroom.

# Luxury accommodation

Your guests will enjoy luxury accommodation at a special wedding rate in one of our 195 superbly appointed bedrooms with pillow topped mattresses and rainforest showers. Guests can also avail of complimentary wifi, complimentary parking and full use of our leisure facilities.

# Your Special Day Countdown Planner

**Getting Started**

- Tell relatives & friends you are engaged
- Open a wedding bank account
- Set a budget & decide who is paying for what
- Choose your best man, ushers & bridesmaids

**12 – 6 Months Ahead**

- Decide on the type of wedding you want & the time of year – then set a date
- Hire a wedding planner if needed
- Arrange the first meeting with your minister or priest – or, if you are having a civil ceremony, book the register office/ civil venue
- Reserve your reception venue
- Book cars, photographer & videographer
- Choose a florist & discuss your ideas
- Order your stationery
- Choose your wedding dress & your bridesmaids dresses
- Plan & book your honeymoon – do not forget to book the time off from work
- Book your DJ
- Send out "save the date" cards
- Begin a beauty regime

**6 – 4 Months Ahead**

- Confirm arrangements with your priest or minister & discuss the service, readings & music with him/her if you are having a religious ceremony
- Groom to organise suits for himself & best man
- Choose & purchase your wedding rings
- Order your wedding cake
- Make a first draft of the invitation list
- Buy your wedding day lingerie
- Choose or start making your wedding day favours
- Reserve accommodation for guests who need it – ask our wedding co-ordinator about special rates for your guests
- Organise dress fittings
- Apply for your wedding licence
- Organise hen & stag parties

**4 – 2 Months Ahead**

- Send out invitations
- Write thank you notes as & when gifts arrive
- Finalise honeymoon plans, check passports are up to date & book travel insurance
- Organise vaccinations & visas if necessary
- Discuss hair & make-up with your hairdresser/make-up artist
- Discuss details of the menu with your wedding co-ordinator
- Write your personalised wedding vows, if necessary
- Schedule rehearsal time & rehearsal dinner
- Give notice to the registrar of the particular district you are getting married in
- If you are having a civil ceremony make sure to give the registrar of civil ceremonies 3 months notice
- Buy a guest book
- Have order-of-service sheets printed
- Book your accommodation in Clayton Hotel Galway

**2 – 1 Month Ahead**

- Choose gifts for your wedding party
- Chase all unanswered invitations & draw up a final list of who will be attending your wedding
- Confirm final numbers with our wedding co-ordinator & work out a seating plan
- Book your final hair appointment
- Finalise transport
- If you are changing your surname or address, notify your bank, doctor & so on
- Remind your partner, father & best man to write their speeches
- Have a final dress fitting with shoes, jewellery & lingerie
- Have a final fitting of the suits for the groom and groomsmen
- Write table plan or send to calligrapher/printer
- Book travellers' cheques/foreign currency
- Type up a list of must-take shots & send to the photographer

**1 Week Ahead**

- Make the final honeymoon checks
- Confirm photographer, flowers, cars, musicians & DJ
- Reconfirm final numbers with our wedding co-ordinator
- Arrange for the cake to be delivered to the reception venue
- Pack for your honeymoon
- Hold ceremony rehearsal with wedding party
- Make sure the best man has arranged for the hired outfits to be returned on time
- Have a final hair & make-up practice
- Remind your groom to have a final trim at the hairdresser
- Wear-in your wedding shoes at home

**The Day Before**

- Have a manicure, pedicure & any other pampering treatments
- Have your luggage sent to the Clayton Hotel Galway
- Relax & have an early night

**On The Day**

- Let your family check that the best man has the rings and has picked up the buttonholes & corsages
- Enjoy every minute of your big day with your family & friends

CLAYTON HOTELS

Bespoke Weddings

Clayton Hotel Galway
+353 91 721 900

CLAYTON
HOTELS